

# CATA Post-Secondary Curriculum Committee

## Meeting Minutes

**Date:** 6/24/2025

**Location:** 3-112 CATA Conference – San Luis Obispo

**Chair:** Richard Chapman (Outgoing)

**Secretary:** Anthony M. Farao (Lemoore College)

**Incoming Chair:** Chris Chaney (Coalinga College)

## Attendance

- Jennifer Hinostroza (Mt. SAC)
- Erin Krier (Allan Hancock College)
- Richard Chapman (Hartnell College)
- Anthony M. Farao (Lemoore College)
- Brandi Asmus (Woodland CC)
- Xochitl Hernandez (San Joaquin Delta College)
- Chris Chaney (Coalinga College)
- Shannon Cooper (College of the Sequoias)
- Kevin Woodard (Reedley College)
- Stephen Hawkins (Reedley College)
- Katy Gaede (San Joaquin Delta College)
- Kim Donaher (Merced College)
- Michelle Williams (Lassen College)

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## Discussion Items

### 1. C-ID Descriptor Review

- Brandi Asmus shared updates from **C-ID.net**.
- The committee is reviewing descriptors for Animal Science, Soils, Plant Science, and Agricultural Economics to align with **CalGETC** requirements.
- Concerns were raised about course denials and the impact of **Common Course Numbering** (CCN).
- Faculty Discipline Review Group (FDRG) is short one **community college Animal Science representative** and one **CSU partner**.

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- Zoom meetings will be scheduled once FDRG is complete.

### 2. California Course Transfer Challenges

- Members discussed **course approval barriers**, particularly for vocational/agriculture prefixes being denied transfer credit.
- Solutions include revising course descriptions and engaging proactively with articulation officers.
- Emphasis was placed on aligning courses with **UC/CSU requirements** and addressing inconsistencies in the template review process.

### 3. Agriculture Qualifications in Community Colleges

- Discussion on the **Minimum Qualifications Handbook** and differences between **master's and non-master's disciplines**.
- Group consensus: many Ag Tech instructors do not hold traditional Master's degrees but have industry experience.
- Identified need for a new listing for **Agriculture Technology** under **Agriculture Production**.


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## Action Items

### Motion 1: Proposal to Add Agriculture Technology to Minimum Qualifications

#### Motion:

The Post-Secondary Division Curriculum Committee of CATA moves to complete and submit a proposal application on behalf of CATA Community Colleges to add *Agriculture Technology* to the *Agriculture Production* discipline area in the **Minimum Qualifications Handbook**.

- **Made by:** Kevin Woodard
- **Seconded by:** Brandi Asmus
- **Result:**  Passed

#### Amendments:

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- Referred to a **committee of four**, chaired by Kevin Woodard, with the **power to act**.
- **Internal deadline:** September 1, 2025, to review and provide feedback via email.
- **Final submission deadline:** September 30, 2025 (per ASCCC discipline list update calendar).

### Committee Charge:

To write the narrative and application, gather support from professional organizations (e.g., CATA), and submit the application on behalf of CATA's community college members.

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### Curriculum Development Updates

- Anthony M. Farao introduced a **Canvas Shell Project** for shared course resources, starting with **Intro to Ag Business**.
  - Goal: Create a baseline of materials for **dual enrollment** and new instructors.
  - Members interested in contributing should contact Tony, especially for **Introduction to Agriculture Business** and **Environmental Horticulture** materials.
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### Leadership Transition

- **Chris Chaney (Coalinga College)** elected as the new **Post-Secondary Curriculum Committee Chair**.
  - **Richard Chapman** recognized for his service as outgoing chair.
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### Summary / Next Steps

1. **Kevin Woodard** will lead a four-member committee to write and submit the Agriculture Technology proposal.
2. The committee will send a draft for internal review by **September 1, 2025**, and finalize submission by **September 30, 2025**.

## **CATA Post-Secondary Curriculum Committee**

3. **Tony Farao** will continue developing the **Canvas course shells**, beginning with **Intro to Ag Business**.
4. Interested faculty are encouraged to contribute to the **Canvas Shell Project**, especially for dual enrollment consistency.
5. **Chris Chaney** will assume committee leadership and facilitate ongoing work on C-ID and curriculum projects.

*Email to Post-Secondary officer team & [cata@calagteachers.org](mailto:cata@calagteachers.org)*