

# TEACHER MENTOR AWARD

## PURPOSE:

The purpose of this award is to encourage experienced teachers to become mentors for beginning teachers, and it will provide beginning teachers a way to say thank you to the experienced teachers who have influenced them through leadership and guidance.

## RULES AND INSTRUCTIONS:

- A. **Application Cover Sheet** – the first page of the application must be the completed application cover sheet that is included with the application packet. No other cover pages should be included. (The cover sheet is not considered a part of the page limitations.)
  
- B. **Narrative** – the narrative is limited to five 8½” x 11” pages. The narrative must be typewritten in Word format with a font no smaller than 12 point, double-spaced, and on one side of the page only. Multiple text formats are acceptable including paragraphs, lists, and tables. The narrative must follow the outline specified as follows:
  1. **Mentoring Philosophy** – a brief reflective statement (not to exceed one page of your mentoring philosophy. (10%)
  2. **Overview of Mentoring Situations** – a description of the specific situation(s) in which the mentoring activities took place (face-to-face meetings, observations, telephone calls, etc.). (20%)
  3. **Instruction** – examples of how the mentor assisted the mentee(s) with effective classroom and laboratory instruction. (10%)
  4. **Experiential Learning** – examples of how the mentor assisted the mentee(s) with developing effective work-based learning experiences for students such as supervised agricultural experience programs, cooperative education, and internships. (10%)
  4. **Student Organizations** – examples of how the mentor assisted the mentee(s) with enhancing student leadership development through student organization activities, including FFA, PAS, and NYFEA. For adult instruction situations, provide examples of how the mentor assisted the mentee(s) in enhancing the leadership development of program participants. (10%)
  5. **Partnerships** – examples of how the mentor assisted the mentee(s) in enhancing relationships with partners such as volunteers, school and community leaders, industry leaders, and others who have the capacity to support the agricultural education program. (10%)
  6. **Marketing** – examples of how the mentor assisted the mentee(s) in marketing (or promoting) the local program to groups such as prospective students, parents, school administrators, and community leaders. (10%)
  7. **Professional Growth** – examples of how the mentor assisted the mentee(s) in staying professionally prepared and up-to-date in teaching techniques and technical content including information regarding participation in professional organizations such as CATA, NAAE, and NAAE sponsored programs such as Communities of Practice. (15%)

## Teacher Mentor Award (Cont'd)

- C. **Letters of Reference** – three letters of reference should be included. Sources of the letters should be as follows: one letter from an administrator; one letter from an agricultural educator; and one letter from a mentee of the applicant. Letters of Reference should reference the mentoring characteristics of the applicant. (The letters of reference are not considered in the page limitations.) (5%)
- D. **Supporting Materials** – the supporting materials are limited to five 8½” x 11” pages using one side of the page only. Supporting materials (such as photographs with captions, news articles, and other items) must be formatted to 8½” x 11. Evaluation of supporting materials will be included with the evaluation of the components of the narrative (B.1 – B.8). **Please include a USB flash drive with high resolution digital images of photographs used in the supporting materials, including a photograph of the applicant.**
- E. **Banquet Statement** – Each applicant must include a separate statement of 150 words or less about themselves and three to five photographs (must be submitted electronically or on a USB flash drive) for presentation purposes at the CATA awards banquet along with their application. Please save and label each picture as a separate file (i.e. John Smith Headshot, John Smith with CDE team, John Smith and family, etc.). This information will not be seen by the members of the scoring committee.

# CALIFORNIA AGRICULTURAL TEACHERS' ASSOCIATION

## Teacher Mentor Award

This application must be typed in 12 pt. font.

Due Date: February 15

Name of Mentor \_\_\_\_\_ School \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Cell Phone \_\_\_\_\_

School Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Work Phone \_\_\_\_\_

School Fax \_\_\_\_\_ Email: \_\_\_\_\_

Number of Years Taught \_\_\_\_\_

Schools Where You've Taught \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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Please provide the following information for award press releases:

Name of Local Newspaper \_\_\_\_\_

Local Newspaper's Phone Number \_\_\_\_\_

Email Address for Local Newspaper \_\_\_\_\_

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If named as a regional winner, I will attend the entire NAAE Convention.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

If this teacher is selected as a regional winner, he/she will be permitted to attend the convention.

School Official \_\_\_\_\_ Date \_\_\_\_\_  
(including signature and title)

Date Forwarded to the State Association \_\_\_\_\_