CALIFORNIA AGRICULTURAL TEACHERS' ASSOCIATION

STATE DIVISION OFFICER ELECTION RULES

QUALIFICATIONS:

To apply for a State Officer position, the applicant must:

- 1. Be an active CATA member with at least two years of CATA paid membership.
- 2. Have taught for at least 3 years.
- 3. Be a teacher of Agriculture.

PROCEDURE:

- 1. All candidates shall complete the attached application form and submit it to the Executive Director by June 1.
- 2. The Nominating Committee shall consist of two members from each region.
- 3. The Nominating Committee shall certify those candidates who are qualified and present a recommended ballot to the General Assembly.
- 4. Each candidate for State Division Officer shall be introduced on stage during a session at CATA Summer Conference.
- 5. Balloting for Division Officers will occur during a business session of Summer Conference.
- 6. The Division Officers shall be elected by their respective Divisions. Division Officers are elected for a four-year term. They will serve one year each as Division Secretary, Vice Chair, Chair-Elect, and Chair. The new Division Secretary will serve as the Chair of the Division Committee on which the outgoing Division Chair served.
- 7. Results of the balloting will be announced at the conclusion of the conference.
- 8. The newly elected officer is expected to attend the Post Conference Governing Board meeting following the conclusion of the conference.

CALIFORNIA AGRICULTURAL TEACHERS' ASSOCIATION

STATE DIVISION OFFICER DUTIES

DUTIES:

Duties of the Chair of the Secondary School Division

- 1. To preside over meetings of the Secondary School Division on a state level.
- 2. To represent the division as a member of the Governing Board and to report to the Board on the affairs of the division.
- 3. To represent CATA and/or the Secondary Division at regional meetings, other CATA meetings and affairs, and at any other functions as designated by the President of CATA.
- 4. To work directly with State Agricultural Education staff as CATA liaison.
- 5. To appoint committees as necessary to carry out the business of the Secondary Division.

Duties of the Chair of the Operations Division

- 1. To preside over meetings of the Operations Division on a state level.
- 2. To represent the division as members of the Governing Board and to report to the Board on the affairs of the division.
- 3. To represent CATA and/or the Post-Secondary Division at regional meetings, other CATA meetings and affairs, and at any other functions as designated by the President of CATA.
- 4. To appoint committees as necessary to carry out the business of the Operations Division.

01.01.02

Rev: June 2024

CATA STATE DIVISION OFFICER APPLICATION FORM

(Please email to the Executive Director no later than June 1 at cata@calagteachers.org)

Candidate's Name	
Home Address	
Email Address	
School Name	
School Address	
Cell Phone Number	
Are you currently teaching agriculture?	
Check the box next to the office you are run	nning for:
Operations Division Secretary	Secondary Division Secretary
Provide a brief written introduction of yours	self, including why you want to serve as a division office
which will require the full support of the car	is seeking a State CATA Office I mean a four-year commitment in Leadership Training, andidate's administration. I support his/her participation i ment activities of the California Agricultural Teachers'
Administrator's Signature	Date
Administrator's Signature Department Chairperson's Signature	Date
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