

CATA EXECUTIVE COMMITTEE MEETING

FFA Center – Galt, California

August 25, 2023

GOALS AND OBJECTIVES

- Executive Director Evaluation
- Review and Update CATA Operating Policies and By-laws
- Review 2024 NAAE Region I Meeting Details
- SWOT Next Steps
- Compensation for Curricular Code Review

A. Call to Order – *Williams*

(Action)

9:03am by John Williams

B. Roll Call & Introductions – *Aschwenden*

(Action)

Present: Matt Patton, Jacob Vasquez, Tommy Henderson, Kevin Woodard, John Williams, Heather Thomas, Jordana Faria, Stephanie Goeb, Gene Lieb

C. Approval of Minutes for Catastrophic Payment - *Aschwenden*

(Action)

Moved to approve to send \$500 to Michael Thomas family by Heather Thomas, Jordana Faria seconded. Approved by voice vote.

D. GVATA Recap - *Thomas*

(Report)

1. *Name tags with ribbons (years of service, new teacher, awards, etc), schedules on back, QR code*
2. *Post its with sign ups for sessions and workshops (like Agriskills previously did at CATA Summer Conf.)*
3. *Industry Tours*
4. *K-12 Instruction in schools*
5. *Website with instructional materials is GREAT!*

BUSINESS SESSION

E. Operating Policy Adoption – *Patton*

(Action)

- Adopt Resolutions Info Graphics
Gene Lieb moved to approve the new info graphics, Thomas seconded. Discussion on arrows being added. Passed with a voice vote.
- Conference Policies III, B, Introduce new teachers during opening sessions. -Doesn't make sense.
- Conference Minutes B, - A full set of Conference minutes shall be distributed to the
- Governing Board and the State Agriculture Education Staff posted on the CATA website by September.
- Travel Expenses C, - (currently 50 cents per mile).
- Working Days, Vacations Allowance, and Sick Leave A – Add Juneteenth
- Awards Policies Selection. Strike out postmarked and insert received for all awards. Strike out mailed and insert received for all awards.
Kevin Woodward moved to approve the operating policy updates. Henderson seconded. Passed by voice vote.

F. Operating Policies (can be changed at Executive, Governing Board, or CATA Membership) – *Patton*

- Awards Policies Selection Process 2.
Jordana Faria moved to strike in Awards Policies 1. Teacher of Excellence, Section B. 1. Each region may select two Teacher of Excellence nominees by any established method. Thomas seconded. Passed by voice vote.
- CATA Outstanding Program Awards A.
Revisit divisions – example: Middle School, single, 2-3, 4+, 6+, etc.
Jordana Faria moved for regions to discuss divisions, and realigning names of awards to correlate with NAAE titles and collect recommendations to report back to winter governing board in January, Stephanie Goeb seconded. Passed by voice vote.

- Code of Ethics. See Resolution - Williams/Faria (Action)
Stephanie Goeb moved to accept the Code of Conduct report as submitted by the sub committee formed by the governing board to be distributed to the regions for discussion. Seconded Gene Lieb. Passed by voice vote.

G. Review needed By-laws Changes (requires a resolution) (Report)

- Article XII, Section A. See Resolution – Patton (Action)
Tommy Henderson moved to approve the amendment to Strike out “State Supervisor of Agriculture Education and the Specialist Agriculture/Natural Resources of California Community Colleges” and replace with CATA Executive Committee. Gene Lieb seconded. Passed by voice vote.

Heather Thomas moved to recommend a do pass by CATA Executive Committee. Jordana Faria seconded. Passed by voice vote.

H. Motion for Hotel Contract for NAAE Region 1 – Patton (Action)

Kevin Woodard moved to approve the hotel contract for the NAAE Region 1 Meeting in San Diego. Gene Lieb seconded. Passed by voice vote.

I. SWOT Next Steps – Williams (Discussion)

Action Item Discussion:

- Organize, differentiate, and synthesize information between items that identify CATA vs. CDE concerns and ideas. Present it to CDE and discuss at a joint meeting with CDE and CATA Executive Committee.
- Gap after New Professionals - PROMOTE CalDelta, Teachers Turn the Key, Power of 3 (Superior Region), bring back Wonder Valley Advanced Leadership Conference, bring XLR8 to California
- 15 Ag Teachers to Puerto Rico 5+ years – Tour, learning, home stays, immersive experience (Elevate Ag Education)
- PD flow chart and Road Map for teachers with descriptions and learning outcomes (Faria, Lieb, Goeb, Henderson, by November)
- Conference development Travis Cardoso and Jordana Faria conference idea 7-15 year teachers for networking, creating relationship driven with industry professionals and colleagues
- Mentorship – Social activity at summer conference? Mentoring breakfast, pre-assigned by area of expertise. Mentor volunteer and mentees. Content, programmatic, FFA, SAE, etc.

J. Year End Budget Report – Patton (Report)

Budget: *Symbiotic relationship with GetReal that is worth the budget line.*

Conference Registration numbers higher than anticipated. Dues were up. Only 2 funding for CATA. We are doing well.

Addition of a line item on CATA Executive Director Professional Development.

Education Policy Fellowship: Participation for Matt Patton approval. CATA would pay for registration and travel expenses.

Tommy Henderson moved to pay for Patton's travel and registration fees if selected to the program. Gene Lieb seconded. Passed by voice vote.

Balance Sheet: *Resolution that was passed, Operating Expenses for 2 years are in.*

Moved \$100,000 into 13-month CD to earn some interest.

K. Compensation for Curricular Code Review – Patton (Action)

Heather Thomas moved to provide a \$2000 scholarship award to Jack Havens for his contributions to the California Agricultural Teachers' Association Curricular Code. Second by Jacob Vasquez. Passed by voice vote.

L. Funding for Ag Align – Patton (Action)

Tommy Henderson moved to provide a \$10,000 operating loan to Ag Align to be paid back in 12 months. Seconded by Heather Thomas. Passed by voice vote.

- M. Food Science CDE – *Williams* (Discussion)
- N. General Rules Curricular Code Possible Changes (Report)
*#1 searched part of general rules – State Finals CDEs
Separate CDEs, Fairs and Shows, and FFA Activities
Time spent on organizing and cleaning up the Curricular Code is worth it.*
- O. Gift Funding Limit for Kerry Stockton (Action)
Gene Lieb moved to allot up to \$5,000 towards Kerry Stockton retirement gift. Tommy Henderson seconded. Passed by voice vote.
- P. MOU – CATA, CA FFA, and CA FFA Foundation (Discussion)
*Formal agreements need to be reestablished between the 3 entities. Conversations need to be had with the chair of the FFA Foundation, Emily Rooney and CA FFA Foundation chair, Kristi Mattos.
Health insurance conversation as a small business. Need to be more sophisticated in operations of CATA, CAFFA, Foundation.*
- Q. Winter Governing Board Meeting Dates – *Williams* (Action)
- R. Executive Director Evaluation – *Williams* (Action)
Conducted, recorded and emailed to John Williams.
- S. Adjourn – *Williams* (Action)
Meeting was adjourned at 2:28pm