

CALIFORNIA AGRICULTURAL TEACHERS' ASSOCIATION
Outstanding Ag Program Award Application
Secondary Division

What to Submit:

Complete only the following sections of the Outstanding Ag Program application for each level of competition:

Sectional Level	Section 1, Section 2 (Parts a, c, and e), and Section 4.
Regional Level	Section 1, Section 2 (Parts a, c, e, and f), Section 3 (Include only two pages of supporting materials.), and Section 4.
State Level	Section 1, Section 2 (Parts a, c, d, e, f, and h), Section 3 (Include only four pages of supporting materials.), and Section 4.

1. **Application Cover Sheet** – the first page of the application must be the completed application cover sheet that is included with the application packet. No other cover pages should be included. (The cover sheet is not considered a part of the page limitations.)
2. **Narrative** – the narrative is limited to eight 8 1/2" x 11" pages. The narrative must be typewritten with a font no smaller than 12 point, double-spaced, and on one side of the page only. Multiple text formats are acceptable including paragraphs, lists, and tables. The narrative must follow the outline specified as follows:
 - a. **Overview** – brief description of your agricultural education program and the community in which your program exists. Include a comparison of the demographics of your school to the demographics of your ag program. (15%)
 - b. **Program Mission** – a brief reflective statement (not to exceed one page) of your program's mission and goals. **(Complete for National Level only.)**
 - c. **Overview of Program Curriculum** – examples of your effective classroom and laboratory instruction including description of classes offered, teaching methods used, how courses are aligned to standards, etc. (20%)
 - d. **Experiential Learning** – examples of your program's accomplishments in getting students involved in work-based learning such as supervised agricultural experience programs, cooperative education, and internships. (15%)
 - e. **Leadership Development** – examples of your program's successes in developing leadership skills of students within the program. Program's participation in student organization activities, including FFA, PAS, and NYFEA and other student organizations may also be included. (15%)
 - f. **Partnerships** – examples of your program's relationships with partners such as volunteers, school and community leaders, industry leaders, and others who have the capacity to support your agricultural education program including FFA Alumni chapters and advisory boards. (15%)
 - g. **Marketing** – examples of how your program markets (or promotes) to groups such as prospective students, parents, school administrators, and community leaders. **(Complete for National Level only.)**
 - h. **Professional Growth** – examples of how teachers within your program stay professionally prepared and up-to-date in teaching techniques and technical content including information regarding each teachers' participation in professional organizations such as NAAE and programs sponsored by NAAE including Communities of Practice. (15%)

01.09.01
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3. **Supporting Materials** – the supporting materials are limited to four 8 1/2” x 11” pages using one side of the page only. Supporting materials (such as photographs with captions, news articles, and other items) must be formatted to 8 1/2” x 11” or affixed to 8 1/2” x 11” pages. Evaluation of supporting materials will be included with the evaluation of the components of the narrative (2.a.-2.f. above)
Please include a USB flash drive with high resolution digital images of photographs used in the supporting materials, including a photograph of the applicant(s).
4. **Letters of Reference** – three letters of reference should be included. Sources of the letters should be as follows: one letter from an administrator; one letter from an agricultural educator; and one letter from a member of the community. (The letters of reference are not considered in the page limitations.) (5%)
5. **Banquet Statement** – Each application must include a separate statement of 150 words or less about the program and three to five photographs (must be submitted electronically or on a USB flash drive) for presentation purposes at the CATA awards banquet along with the application. Please save and label each picture as a separate file (i.e. John Smith Headshot, John Smith with CDE team, John Smith and family, etc.). This information will not be seen by the members of the scoring committee.

CALIFORNIA AGRICULTURAL TEACHERS' ASSOCIATION

Outstanding Ag Program Award Application Secondary Division

___ Single Person Dept. ___ 2-3 Person Dept. ___ 4-6 Person Dept. ___ 7+ Person Dept.
(Indicate above what type of program you teach within.)

This application must be typed in 12 pt. font.

Due Date: February 15

Name of Applicant _____ School _____

State Association _____ NAAE Region _____

Home Street Address _____

City _____ State _____ Zip _____ Home Phone _____

School Street Address _____

City _____ State _____ Zip _____ Home Phone _____

School Fax _____ Email Address _____

Multiple Teacher Program: Yes ___ No ___

Names of Co-teachers _____

Please provide the following information for award press releases:

Name of Local Newspaper _____

Local Newspaper's Phone Number _____

Email Address for Local Newspaper _____

If named as a regional winner, I will attend the entire NAAE Convention.

Applicant's Signature _____ Date _____

If this teacher is selected as a regional winner, he/she will be permitted to attend the convention.

School Official _____ Date _____
(including signature and title)

Date Forwarded to the State Association _____

01.09.03
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