

**California Agricultural Teachers’ Association Agricultural Educator Relief Fund**

# Eligibility

All CATA active members are eligible to receive a one-time assistance stipend up to $1,000 to assist in an extreme time of need from the CATA Agricultural Educator Relief Fund. In the case of a deceased CATA active member, the surviving spouse or dependent(s) may receive the one-time assistance stipend. In extreme situations, such as the progression of a catastrophic illness, the same CATA member may receive one additional stipend up to $1,000 from this fund, with the second stipend granted at least 12 months after the initial stipend.

# Application Procedures

**What to Submit:** The application must be submitted by the CATA active member’s respective Regional CATA President. The application must include the following components:

1. **Application Cover Sheet** – The application cover sheet, included in this application packet, and a narrative not to exceed one page (see #2 below); the application cover sheet must be signed by the active member’s respective Regional CATA President.
2. **Narrative** – A written narrative detailing why the CATA active member is in need of assistance must be submitted. The narrative must be included as a one-page attachment with the application cover sheet. Please do not submit more than a one-page attachment per application.
3. **When and Where to Submit** – Complete applications must be submitted by the CATA active member’s Regional CATA officer team to the CATA oﬃce at:

CATA

PO Box 186

Galt, CA 95632-0186

Phone: (209) 744-1605

E-mail: c ata@calagteachers.org

# Evaluation Procedures

The executive committee of the CATA will review all applications submitted by Regional CATA officer teams. Upon approval, stipends will be sent directly to the CATA active member, with notification to the Regional CATA President.

# Contributions to the Fund

The CATA Agricultural Educator Relief Fund is funded by contributions from individual CATA members. To contribute to this fund, submit payments to the CATA oﬃce (Contributions to CATA are not tax deductible as charitable contributions for income tax purposes).

Please direct questions/comments via e-mail to CATA@calagteachers.org or by telephone at (209) 744-1605.

# California Agricultural Teachers’ Association Agricultural Educator Relief Fund Application Cover Sheet



## Name of Applicant Applicant’s Spouse

*(including prefix: Dr., Mr., Mrs., Ms.)*

## CATA Region CATA Section

 **Applicant’s Home Street Address**

 **City** **State** **Zip** **Home Phone**

*(including area code)*

## Applicant’s School Name

**Applicant’s School Street Address**



**City** **State** **Zip** **School Phone**

*(including area code)*

## School Fax E-mail Address

*(including area code)*



**Narrative:** Please attach a detailed description, no more than one-page, why the CATA member above is in need of assistance. Please do not attach more than one page per application.



# Regional CATA Officer Team Certification

I certify that this nominee is: 1) in need of assistance from the CATA Agricultural Educator Relief Fund; and 2) is an active CATA member in good standing with the California Agricultural Teachers’ Association.

**Regional President must check one category below.** The CATA executive committee will make every eﬀort to grant all legitimate requests for relief, based on: 1) the recommendation from the Regional CATA leadership and 2) the availability of funds.

 Extreme Hardship Situation – $1000 requested

 Severe Hardship Situation – $700 to $900 requested

 Moderate Hardship Situation – $500 to $700 requested

## Regional President Region Date

*(printed or typed)*

## Regional President

*(pen and ink signature)*

## Work Phone Cell Phone Home Phone

*(including area code) (including area code) (including area code)*

## E-mail Address